

WORK IN PARADISE

FACT SHEET FOR EMPLOYERS

Tourism and Hospitality Jobs Website

Work in Paradise is a \$7.5 million Work in Paradise program delivered by the Queensland Government to attract jobseekers from across Australia to take up a tourism or hospitality job in regional Queensland. The program aims to boost the tourism and hospitality workforce to enable businesses to operate at their maximum COVID safe capacity to meet rebounding tourism demand.

The [Work in Paradise Tourism and Hospitality Jobs](#) website is a pathway to paradise for people seeking a job in Queensland tourism.

This website makes it easier for job seekers to find a job, relocate for a job and do their job by connecting jobseekers with jobs right across Queensland and enabling employers to connect to prospective candidates across Australia.

The website also includes information on free and low-cost training, accommodation options and Queensland's regions. You can find the website here: www.workinparadise.com.au

How does it work

In addition to scraping other jobs websites, the website allows employers to upload jobs at **no cost**.

Job seekers can simply search for and apply for a job via the website. As well as applying for jobs listed, job seekers can register on the website and create an AirCV for prospective employers. Employers can upload jobs for free as well as search job seeker CVs.

How to upload a job – four easy steps

- Go to the website: www.workinparadise.com.au
- Go to tab titled 'Post a Free Job'
- Register to create an account by adding your company email address and creating a password
- Post a job

Search Job Seeker AirCVs

Employers can search for talent by accessing AirCVs posted on the website. To search AirCVs:

- Go to the website: www.workinparadise.com.au
- Go to tab titled *Community* and select *Search AirCVs*
- Send a message to 'website Admin' requesting access to AirCVs, make sure to include the name of your tourism business and your contact details.
- You will receive an email from the Work in Paradise Admin team confirming your AirCV access within 1 business day.
- Start searching and shortlisting CVs by going to tab titled *Community* and selecting *Search AirCVs*.

Employer profiles

If you are regularly looking to attract staff, profile your business on the website for free. These profiles can also be linked to your posted job ads.

- Send an email to workinparadise@dtis.qld.gov.au and let Admin know you are interested in creating an employer profile
- Admin will send you a template to provide your business's employer profile details
- Email the completed template and images back, and Admin will load your profile to the website.

Check out examples of employer profiles here: www.workinparadise.com.au/employer-profile-search-results

Hints and Tips

- If you have your own careers page, including a link in each job you post
- When you create the job profile it will ask you for an expiry date. Once the vacancy expires and if it has not been filled, you can re-post the vacancy
- Make sure you include all the necessary details for applicants.

If you have any questions, please email workinparadise@dtis.qld.gov.au